



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

AUG 15 1997

David Galey, Treasurer
Hammel Green and Abrahamson Inc.
PAC ("HGA PAC")
771 Mound Avenue
Shoreview, MN 55126

Identification Number: C00305979

Reference: Amended April Quarterly Report (1/1/96-3/31/96) dated 6/11/96

Dear Mr. Galey:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-2 U.S.C. §434(b)(3) requires itemization of contributions from individuals and persons other than political committees, where the aggregate total from the contributor exceeds \$200 in a calendar year. In addition, 11 CFR §104.3(a)(2)(i)(B) requires a committee to report the total amount of unitemized contributions (see Line 11(a)(ii) of the Detailed Summary Page). If a committee wishes to disclose contributions regardless of the amount contributed, the committee must separate (on separate receipt schedules) those contributors requiring itemization from those who are not required to be itemized. 11 CFR §104.3(a)(4)(i) For future filings, please submit your reports in this order.

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free

number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Monica Johnson". The signature is fluid and extends to the right.

Monica Johnson
Reports Analyst
Reports Analysis Division

